

## **TERMS AND CONDITIONS FOR PHOTOSTAT FOR THE SESSION 2018-2019**

1. The contract is for 11 months only i.e. from 1st July 2018 to 31<sup>st</sup> May 2019.
2. The contract is reserved for Handicapped/Physically challenged person only. The successful bidder will install his own Photostat machine. He will also submit a medical certificate issued by the PMO UT, Chandigarh with regard to his disability.
3. The booth is strictly meant for Photostat Machine.
4. The rent for booth is Rs. **500** P.M. only.
5. The contractor has to pay advance rent for 06 months at the time of the award of the contract. Rest of the rent of five months will be paid on monthly basis.
6. The contractor has to install electricity sub-meter at his own cost to pay the electricity charges as per sub-meter reading. @ prescribed rate of unit as amended from time to time by the Electricity Department UT Chandigarh.
7. The contractor shall deposit a sum of Rs. 20,000/- as security which is refundable without interest in the shape of **“Demand Draft”** in favour of **“Principal Govt College of Education Sector 20 D Chandigarh”**. The same can be forfeited in case of default, damage and nonpayment of rent.
8. That the contractor can deploy only one person as Helper but his/her antecedent have to be got verified by the Police.
9. That his contract can be cancelled if found over charging of prescribed rates and conduct found unsatisfactory. The rate of Photostat and other related jobs will be as per decision of the Contract Committee after reviewing financial bid.

10. The contractor has to install his own Khokha / Small Cabin located near the dispensary of the college and will bear his own expenses.
11. That the contract can be terminated at any time if some gross violation of terms and condition, misbehavior, misconduct and substandard norms are noticed.
12. That if the work of the contractor is found satisfactory as per the recommendations of the contract committee, the contract may be renewed for a further period of two years (one year at one time) subject to the approval of the competent authority and by increasing appropriate amount of rent @ 10 % of the basic Rent.
13. Rate for single Photstate copy should not exceed Rs. 1.00/- per copy.
14. Quote the rate for upto 10 copies \_\_\_\_\_  
From 10-20 copies \_\_\_\_\_  
Above 30 \_\_\_\_\_
15. Signed copy of "Terms and conditions performa" by the applicant must be submitted along with the **form 'A'**.
16. The decision of the Contract Committee will be final and binding to all the applicants.

Principal  
Govt. College of Education  
Sector-20 D, Chandigarh

**FORM "A"**

**NOTE: THIS FORM DULY FILLED SHOULD BE PUT IN AN  
ENVELOP MARKED "A" AND NAME OF CONTRACT**

**APPLICATION FOR (PHOTOSTATE CONTRACT)**

AT

**GOVT. COLLEGE OF EDUCATION, SECTOR-20, CHANDIGARH**

**SESSION 2018-2019**

1. Name \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Date of Birth \_\_\_\_\_
4. Address \_\_\_\_\_  
(Attach proof) \_\_\_\_\_  
\_\_\_\_\_
5. Telephone No. \_\_\_\_\_
6. Previous Experience \_\_\_\_\_

Latest Self  
Attested

**PHOTOGRAPH**

7. Have you ever been disqualified YES/NO  
Or involved in Criminal activities?  
If not, submit affidavit duly attested by  
1<sup>st</sup> Class Magistrate.

Certified that the above information is true and correct to the best of my knowledge and belief.

Date

Signature