

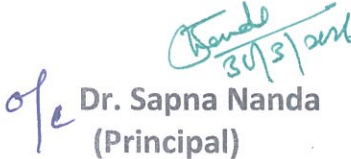
GOVERNMENT COLLEGE OF EDUCATION, SECTOR – 20 D,
CHANDIGARH

Regarding Roll of Honour / College Color /Merit Certificates

Dated: 30.03.2026

All students of B.Ed. IV Sem., M.Ed. IV Sem. & PGDG&C are here by informed to apply for Roll of Honour, College Colour and Merit Certificate. Those students who are eligible for the above said Achievements are required to apply for the same through their T.G. In-charges latest by 10.00 am, 8th April, 2026, falling which they will not be considered afterwards. Rules regarding Roll of Honour, College Colour and Merit Certificate are displayed on College and Hostel Notice Board. The Performa to apply is available with Ms. Bhavya . The scrutiny of the forms will be done on 15-04-2026 in Dean's office at 10:00 a.m. onwards, all the students who will apply for awards are required to present themselves before the committee in Dean's office with all the original documents.


Dr. A.K Srivastava
(Dean)


of Dr. Sapna Nanda
(Principal)

Cc ✓ 1. College Website 2. College Record 3. NAAC4. Notice Board



(लेखा शाखा/Accounts Branch)

ORDER

In supersession of all previous orders issued by this office, the following Standard Operating Procedures (SOP's) and rates shall be observed by all Educational Institutions under Higher Education Deptt., UT Chandigarh for organizing various events like Annual Sports Day/Annual Prize Distribution Function/Annual Convocation/PU Youth and Heritage Festival etc: -

SOP FOR AWARDS IN GOVERNMENT COLLEGES/INSTITUTIONS

Annual Prize Distribution Function/Annual Sports Day

ROLL OF HONOUR

1. **ROLL OF HONOUR FOR ACADEMICS**

- A candidate should have secured a position in the merit list (First Five Positions) in Panjab University Semester Examinations of various classes during current/previous academic session as per results available in Panjab University Gazette.
- A candidate should have secured first position in the College in Panjab University Semester Examination with more than 75% marks in aggregate in previous academic session as per results available in Panjab University Gazette.
- For the courses offered exclusively by a single institution under Panjab University, only the candidate securing the first position in the merit list in Panjab University Semester Examinations in current/previous academic session as per results available in Panjab University Gazette will be considered.

2. **ROLL OF HONOUR IN SPORTS**

- A candidate who represented India at International level.
- A candidate should have earned any position (I, II, III) at National Level/All India Inter-University Tournaments/ Khelo India Games.
- A candidate who creates a new record at National/Panjab University/State Level Competition.
- Member of All India Combined University/ Team.

3. **ROLL OF HONOUR IN CULTURAL ACTIVITIES**

- A Candidate should have participated in any item at the International Level competition.
- A Candidate should have earned a position at National Level/ Inter University level.
- First position in PU Inter-zonal Youth and Heritage Festival

4. **ROLL OF HONOUR FOR NCC**

- A candidate should have represented in the Republic Day Parade at New Delhi during the current session.
- A candidate should have been selected and attended International Youth Exchange Programme (YEP) in another country.
- A candidate should have won I/II/III position in National Level Camp, All India Thal/Nau/Vayu sainik Camp.

5. **ROLL OF HONOUR FOR NSS**

- A candidate should have participated in the Republic Day Parade.
- A candidate should have been selected and attended International Youth Exchange Programme (YEP) in another country.
- Any position in National Level competitions
- Recipient of Indra Gandhi Youth Award.
- NSS State awardee.

6. ROLL OF HONOUR FOR BLOOD DONATION

A candidate should have donated Blood eight times or more during his/her stay in the college.

COLLEGE COLOUR

1. COLLEGE COLOUR IN ACADEMICS

A candidate should have secured 1st position in College in Panjab University Semester Examination with more than 60% marks but less than 75% marks in aggregate in previous academic session as per results available in Panjab University Gazette.

2. COLLEGE COLOUR IN SPORTS

- A candidate should have participated at the All India Inter-University/National Competition/Khelo India Games.
- A candidate should have secured 1st/ 2nd / 3rd position at State Level.
- A candidate should have been declared the best athlete/best player in Annual Sports Meet.

3. COLLEGE COLOUR IN CULTURAL ACTIVITIES

- A candidate should have participated at the National Level / Inter-University Level in the current session
- A candidate should have secured 2nd or 3rd position in the Inter Zonal Youth Festival during the current session
- A candidate should secure a position in the State Youth Festival during the current session.
- A candidate should have secured 1st position in the Zonal Youth Festival during the current session.

4. COLLEGE COLOUR IN NCC

- A candidate should have been declared the Best Cadet at a Directorate Level NCC Camp.
- A candidate should have been selected and attend National Level Camp, Thal Sainik/Nau Sainik/Vayu Sainik Camp, IMA Training/Army attachment/Air Attachment/Ship Attachment Camp.

5. COLLEGE COLOUR FOR NSS

- A candidate should have attended two NSS camps (7 Days) and should have been declared an outstanding NSS volunteer in at least one camp.
- A Candidate should have attended Pre-RD Camp.

6. COLLEGE COLOUR FOR BLOOD DONATION

A candidate should have donated Blood six times or more during his/her stay in the college

7. COLLEGE LIBRARY

A student should have been recommended by the College librarian who excelled in Library activities during the preceding three years and has been awarded merit certificates during the two years.

8. COLLEGE COLOUR FOR OFFICE BEARERS OF STUDENT'S COUNCIL

The College colour will be awarded to the four Office bearers (President, Vice President, Secretary and Joint Secretary) of the Student Council during the current session

RULES FOR MERIT PRIZES

1. ACADEMICS

- A student should have secured 1st, 2nd or 3rd position in the class in Aggregate marks in Mid Semester Examination (both semesters combined) with at least 60% marks in Discipline Specific Courses (DSC) only during the current academic session.
- A student should have secured 1st, 2nd or 3rd position in Mid Semester Examination in a subject with at least 60% marks in Discipline Specific Courses (DSC) during the current Academic Session.

NOTE:

- a) The prizes in aggregate and in different subjects for various classes would be given to those students:
- Who have passed in all the subjects, in Mid-Semester Examinations (both semesters combined).
 - Should not be falling short of lectures, which would be verified by the subject Incharges.
 - Must score at least 60% in that subject.

- Must score 60% or above in case of aggregate prize.
- b) One prize would be given for a class of 50 students, two prizes for a class between 51 to 100 students and three prizes for a class of 101 and above number of students.

2. SPORTS

- A student who has captained any College Team during the current year.
- A student who has been adjudged Best Player in any Games or Sports, who has played for the College at State Level Competition.
- A student who has been selected by the Panjab University to attend the PU Coaching Camp in any Sports/Event.
- A student should have won three or more first positions in Panjab University Inter College Tournaments during the current session.

3. CULTURAL ACTIVITIES

- A student should have won 2nd and 3rd position PU Zonal Youth Festival in the current session.
- A student should have won five prizes at the Inter College competitions in the current session.

4. NCC

- Should have attended National Integration Camp.
- Should have attended Pre Thal Sainik or Equivalent Camp.
- Should have been adjudged the best Senior Cadet of NCC

5. NSS

A volunteer should have attended two 07 days NSS Camps and should have attended NIC or any National level Camp.

6. BLOOD DONATION

A student should have donated Blood three times in the Blood Donation Camp held in the College during his/her stay in the college.

7. COLLEGE MAGAZINE

Student editors of the College Magazine shall be awarded Merit Certificates.

8. STUDENT COUNCIL

A student elected as member of the Student Council other than the Office Bearers are to be given Merit Certificates.

RULES FOR ALL ROUND BEST GRADUATE STUDENT: -

- The students of Final Year (from all the streams) would be eligible for this award.
- The student should have a minimum of two years stay in the college
- The student should score at least 60% marks in aggregate in the university examination and mid-term examinations.
- The student should appear and pass in all the exams during her stay in the college, i.e. University Exams and Mid-Term exams. The teachers concerned to certify the same.
- Re-Test awards will be considered only in the case of those students who have represented the college in any activity during the examination days.
- In addition to Academics the student should also show her participation/achievement with documentary proof in all of the following Groups: -
 - Academic Results
 - Sports/N.C.C/N.S.S
 - Extra – Curricular activities
- The student should not be falling short of lectures.
- The student should have a good general behavior. The Head of the concerned Department to verify the same.
- The students will attach the achievements of BA-I/BSc-I/BCom-I/BCA-I only.

RULES FOR ALL ROUND BEST POST GRADUATE STUDENT: -

- The students of M.A./M.Sc./M.Com. final year would be eligible for this award.

- The student should score at least 60% marks in aggregate in the university examination and both mid- term examinations.
- The student should appear and pass separately in theory and practical in all the exams during his/her stay in the college, i.e. University Exams and Mid-Term Exams in the session. The teachers concerned to certify the same.
- Re-Test awards will be considered only in the case of those students who have represented the college in any activity during the examination days.
- In addition to Academics the student should also show his/her participation/achievement with documentary proof in all of the following Groups: -
 - Academic Results
 - Sports/N.C.C/N.S.S
 - Extra – Curricular activities
- The student should not be falling short of lectures.
- The student should have a good general behavior. The Head of the concerned Department to verify the same.
- The students will attach achievements of MA-I/MSc-I/MCom-I onwards only.

IMPORTANT INSTRUCTIONS (FOR ALL AWARDS):

The students taking their claims to any of the awards in the Current Session must have also adhered to the following:

- There should not be any case of indiscipline, misbehavior and breach of college/Hostel rules against the student during his stay in the college.
- The candidate should not have failed in any University Examination.
- The candidate should not be short of lectures.
- The candidate should have cleared the academic condition in the House Examination held in the college during the session.
- The students should attach documentary proof (photocopies) in support of their claims.
- All claims must reach the conveners by the last date mentioned in the notice.

However, the College Award Committee may consider any other case for Award to the students involved in various other activities held in the College. Merely qualifying for the Award does not confer a right on the candidate for the Award. In case of any dispute in any award, the College Advisory Committees decision will be considered.

CONVOCATION

ROLL OF HONOUR

- First Five positions in the merit list in Panjab University Semester Examinations of various classes (BA III/ B.Sc III/ B.Com III/ BCA III and PG II) during previous academic session.
- Only first position in Panjab University Semester Examinations in Honours subjects.

ACADEMIC PRIZES

- In BA III/ B.Sc. III/ B.Com III/ BCA III/ other UG courses prizes will be given to students who have been placed in first three positions in college aggregate in PU Examination during previous academic session.
- In PG II courses prizes will be given to students who have been placed in first three positions in college aggregate in PU Examination during previous academic session.
- In all Honours subjects, prizes will be given to students who have been placed in 1st position in PU Examination in the previous academic session.
- Student scoring hundred percentage in any subject in PU Semester Examination

NOTE:

The respective colleges must ensure the financial constraints/viability.

RATES FOR SPORTS TOURNAMENT/CHAMPIONSHIP

The revised rates for the Sports Tournament/Championship will be as under: -

Sr. No	Items/Issues	Revised Rates
1	Refreshment to the players during the sports activity/function/Coaching Camps/Competition	1. Rs. 100/- per Head/Per Match/Event/Bout. 2. For camps – Rs. 200/- per day/per student (Maximum camp duration - 21 days).
2	Sports Kit	Upto maximum of Rs. 2800/- per Kit (Short/Nikker/Pant, T-shirt/Costume, Shoes/Spikes/Studs, Socks) as per requirement of Game.
3	Diet to the students to participate in Inter-college tournaments (for outside Chandigarh) and officials to accompany the team.	DA Rs. 500/- Per Head/Per Day (Breakfast, Lunch and Dinner). Further, bedding charges payment should be made as per actual expenses during the tournament subject to maximum Rs. 150/- per bedding, whichever is less if no bedding is provided.
4	Travelling allowances for players/officials accompany the teams.	AC Three tier, AC bus fare or taxi (Including Tempo Traveller) whichever is less.
5	Local Conveyance to the Players/Officials, who accompany the team in PU Inter-College/State tournaments/Championship to be organised at Chandigarh.	Local Conveyance @per km/ per person as per rule of Chandigarh Administration subject to maximum Rs. 120/- (to and fro.)
6	Award/Incentive to the outstanding sportspersons (Recognised by competent Authority/Federation/Association-State/Inter-College/National/International/All India Inter-University Championship)	<p>Incentives to honor the Sports person for his/her outstanding performance on the recommendation of HOD of Physical Education.</p> <p>1. National/All India Inter-University Tournament Cash Prize for Individual Event (per player)</p> <ul style="list-style-type: none"> • Gold – Rs. 12000/- • Silver – Rs. 10000/- • Bronze – Rs. 7000/- <p>Cash Prize for Team Event (per player)</p> <ul style="list-style-type: none"> • Gold – Rs. 10000/- • Silver – Rs. 8000/- • Bronze – Rs. 5000/- <p>Note: If the individual gets more than one position in different events/games, then he/she may be awarded the cash prize of Rs. 15000/- only.</p> <p>2. International/All India Combined-University Tournament</p> <ul style="list-style-type: none"> • Cash Prize of Rs. 30000/- for any position. • Cash Prize of Rs. 20000/- for participation. <p>3. Track suit upto the maximum of Rs. 2800/- will be given to all participants as mentioned above at Sr. No. 1 & 2.</p> <p>State/Inter College Tournament:</p> <ul style="list-style-type: none"> • Track suit upto the maximum of Rs. 2800/- to the position holder.
7	Prizes to the value of rupee for winner in Annual Athletics Meet.	<p>Winners</p> <p>1st position Rs. 700/- 2nd position Rs. 550/- 3rd position Rs. 450/-</p> <ul style="list-style-type: none"> • Cash Prize Rs. 5000/- and Track suit upto the maximum of Rs. 2800/- to the best Athlete.
8	Medal for Annual Athletic Meet	Maximum upto Rs. 600/- per set i.e. 1 st , 2 nd & 3 rd position.

NOTE:

In case any student of Govt. College is representing at International level in any recognized sports competition, his/her air travel expenses (Economy Class) should be borne by the concerned Institute from Budgetary head.

RATES FOR ANNUAL FUNCTIONS

The revised rates/norms for Panjab University Youth and Heritage Festival, Academic, Extra Curricular and Sports Achievement in Govt. Colleges / Institution in U.T., Chandigarh will be as under: -

Sr. No.	Item Name	Revised Rate
1.	The payment and expenditure for different items for P.U. Zonal Youth and Heritage Festival revised as mentioned below: (i) Payment of Accompanists hired from outside (per rehearsal). (ii) Payment of Director (Per rehearsal) (iii) Payment of accompanists per stage performance (iv) Payment of refreshment (per participating students, faculty member, accompanist, director/Coaches) (Tea, Snacks and Lunch) (v) Payment of refreshment (per participating student, faculty member, accompanists, director/Coaches and sporting staff) for the journey day outside Chandigarh	(i) Rs.1600/- per rehearsal (ii) Rs.2000/- per rehearsal (iii) Rs.2400/- per Stage performance (iv) Rs.150/- per head per rehearsal (v) Rs.500/-
2.	Payment for Prizes for Academic, Extra Curricular and Sports Achievements.	<ul style="list-style-type: none"> • 1st Prize Rs.700/- • 2nd Prize Rs.550/- • 3rd Prize Rs.450/-
3.	Payment for College Colour and for medals/Roll of Honour for various College functions i.e. Annual Function/Sports Meet/Convocation etc should be allowed.	<ul style="list-style-type: none"> • Rs.600/- for College Colour. • Rs.800/- for medals and Roll of honour for various College Functions. • The blazer be given to Roll of Honour students for a maximum amount of Rs. 2500/-
4.	Payment for prize given to the all round best student at both PG level and UG level should be allowed.	The All-Round Best Student Prize in Co-Ed colleges should be given under two categories i.e. one for boys and one for girls and for Girls colleges should be given at both PG and UG Level (as in the previous years) for amount maximum upto Rs.3000/-.
5.	The refreshment for the Annual Prize Distribution Function/Sports Meet/Convocation, all other inter College activities held in the College, field visits and cultural events where teams are required to be sent out on the communication received by any department of the Chandigarh Administration.	Rs. 150/-
6.	The days for rehearsal for One Act Play and for other items such as Skit, Mime, Classical Dance, Giddha, Bhangra, Group Dance General and Folk Dance.	The college/Institution having the Departments concerned with the items: one act play, skit, mime, classical Dance Giddha, Bhangra, Group Dance General and Folk Dance is being prepared in 10 rehearsal and other institutes/colleges have been permitted maximum 20 rehearsals, number of rehearsal already approved.
7.	The days for rehearsal of Inter Zonal Youth and Heritage Festival.	5 Rehearsals.
8.	The prizes for Inter College and Intra College competition to students	Rs. 600/- per set i.e. 1 st , 2 nd and 3 rd position for an event

NOTE:

The refreshment at the same rate as given students is also allowed to the staff deputed on various duties during the events and the expenditure shall be booked to budget head "Office Expenses".