

Dated- 06-02-2024

NOTICE

A meeting of Curriculum Planning and Enrichment Committee and Academic coordination and monitoring committee is scheduled to be held on 10-02-2024 at 11:00 a.m. in the Dean's office to discuss various issues related to Curriculum Planning and Enrichment & Committee and Academic coordination and monitoring .

Members: -

- Dr. Sapna Nanda (Principal & Chairperson) *Sapna*
- Dr.A.K.Srivastava (Dean) *AKS*
- Dr. Mukhtiar Singh (Academic Calendar Inchar) *M. Singh 07/02/24*
- Dr.Anjali puri (Associate professor) & (PGD&C Incharge) *JP*
- Dr.Balwinder Kaur (Associate professor)& (M.Ed Incharge) *BK*
- Dr.Anurag Sankhian(Associate professor)&(B.Ed Incharge) *AS*
- Dr.Sanjeev Kumar (Time Table Incharge) *SK*
- Dr.Sheojee Singh (Associate professor) *SS*
- Dr Upasana (Assistant professor) *UP*
- President NSS (Mr. Shivam Jha ,Mr. Pinku)
- President Cultural Society (Ms. Preeti) —
- Class Representatives of M.Ed., B.Ed. and PGD Guidance &Counselling

1. *17/02/24* 2. *Shivam Jha* 3. *MEd 1st* 4. *Rubina BEd 2nd year.* 5. 6.
7. 8.

- AGENDA :- 1. Commencement of New Semester
2. Time Table
3. Academic Calendar
4. Any Other

AKS
Dean *6/2/24*

Sapna
Principal *6/2/2024*

*Note: - Dr. Upasana will note down the minutes of meeting of curriculum committee

GOVT.COLLEGE OF EDUCATION SECTOR 20 D, CHANDIGARH

Dated- 10-02-2024

Attendance

A meeting of Curriculum Planning and Enrichment Committee and Academic coordination and monitoring committee is scheduled to be held on 10-02-2024 at 11:00 a.m. in the Dean's office to discuss various issues related to Curriculum Planning and Enrichment & Committee and Academic coordination and monitoring .

Members: -

- Dr. Sapna Nanda (Principal & Chairperson) *Sapna*
- Dr.A.K.Srivastava (Dean) *On leave*
- Dr. Mukhtiar Singh (Academic Calendar Inchar) *m-singh*
- Dr.Anjali puri (Associate professor) & (PGD&C Incharge) *10/02/24 Anjali*
- Dr.Balwinder Kaur (Associate professor)& (M.Ed Incharge) *Balwinder*
- Dr.Anurag Sankhian(Associate professor)&(B.Ed Incharge) *Anurag*
- Dr.Sanjeev Kumar (Time Table Incharge) *Sanjeev*
- Dr.Sheojee Singh (Associate professor) *Sheojee*
- Dr Upasana (Assistant professor) *Upasana*
- President NSS (Mr. Shivam Jha ,Mr. Pinku) *Pinku*
- President Cultural Society (Ms. Preeti) *Preeti*
- Class Representatives of M.Ed., B.Ed. and PGD Guidance & Councelling

- MEd-1
- 1. Shikha
- B.Ed-Sem-4
- 2. Sowabh
- NSS (vice president)
- 3. Kamal
- BEd 4th sem
- 4. Pinku
- BEd 2nd sem (Section B)
- 5. Anurag Singh
- B.Ed.
- 6.
- 7.
- 8.

AGENDA :- 1. Commencement of New Semester

2. Time Table
3. Academic Calendar
4. Any Other

[Signature]
Dean

Pre- Internship B.Ed. Sem II *[Signature]*
10.2.24

[Signature]
Principal

*Note: - Dr. Upasana will note down the minutes of meeting of curriculum committee

GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20-D,
CHANDIGARH

Minutes of the Meeting

Dated 10.02.24

A meeting of Curriculum Enrichment Committee and Academic coordination and monitoring committee was held on 10.02.24 at 11.00 am in the Dean's office. Following faculty members attended the meeting:-

1. Dr. Sapna Nanda (Principal & Chairperson)
2. Dr. A.K. Srivastava (Dean) On Leave
3. Dr. Mukhtiar Singh (Assistant Professor) Incharge Academic Calendar
4. Dr. Anjali Puri (Associate Professor) Incharge PGDG&C;
5. Dr. Balwinder Kaur (Associate Professor) Incharge M.Ed
6. Dr. Anurag Sankhian (Associate Professor) Incharge B.Ed
7. Dr. Sanjeev Kumar (Associate Professor) Incharge Time Table
8. Dr. Sheojee Singh (Associate Professor)
9. Dr. Upasna Thapliyal (Assistant Professor)
10. Class Representatives of M.Ed., B.Ed. and PGDG&C;

The meeting started with welcome of the Chairperson Dr. Sapna Nanda, and other committee members.

Following decisions were taken after agenda-wise discussion and deliberation

1. Commencement of New Semester

Dr. Sapna Nanda informed the class representatives of M.Ed., PGDG&C and B.Ed. that the classes after semester end examination of all the courses have started as per the Panjab University Calendar. Committee advised that students should be regular in the classes and fulfil the attendance norms.

2. Time table

Committee members asked the class representatives whether they have any problem pertaining to the timetable. All class representatives replied that they were comfortable with the timetable and classes have started according to it. Class representatives of B Ed. requested that in case of free periods, other subject teachers may be allowed to take classes according to their availability. The committee members agreed to the request and allowed that adjustment may be done only after the permission of Principal.

3. Academic Calendar


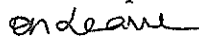







Dr. Mukhtiar Singh the In-charge of academic calendar informed the committee that academic calendar had been uploaded on the college website and also displayed on the student notice board. All academic and co-curricular activities are organised according to it. He further added that students should plan their schedule keeping academic calendar in view. This will help them in maintaining required attendance, Principal added that any student falling short of attendance or missing any house exam will not be considered for the college colour or merit certificate. Defaulters shall be detained and will not be allowed to appear in final semester exams.

ANY OTHER

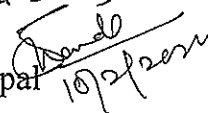
- M Ed. CR requested that guidance for UGC NET should be provided to the students. The committee members guided the students to use library books for UGC NET exam. also, computer section in the library may be used to access the related material.
- Skill in Teaching In-charge Dr. Kusum informed that Pre-Internship for students of B.Ed. Semester II in rural schools of Chandigarh will be organised from 19.02.2024 to 02.03.2024.
- As per the proposal put forward by the students of all classes for a separate reading space, the committee agreed to allocate a separate space as a reading section subject to availability of a suitable space within the college campus.
- Students also raised a concern regarding sanitation facilities in washrooms. Committee assured for a prompt action in the matter, ~~will be taken~~ and officials from public health department shall be contacted by the college office and Mrs. Gurmeet Kaur (Hostel Nurse) for further and necessary action.
- Students requested the committee about educational trip organised during the last semester of their course. Committee members advised the Students to submit a proposal for the same to the organising committee for educational trip and put it forward for consideration.
- Committee members reminded the representatives that switches of lights and fans should be turned off after the classes are over.
- The NAAC Committee of college under guidance of the principal has submitted the IIQA for further submission of SSR.
- Principal encouraged CRs of all classes to motivate students to participate enthusiastically in upcoming annual athletic meet.

Meeting ended with Vote of thanks to the chair.

Signatures

- Dr. Sapna Nanda (Principal & Chairperson) 
- Dr. A.K. Srivastava (Dean) 
- Dr. Mukhtiar Singh (Assistant Professor) 
- Dr. Anjali Puri (Associate Professor) 
- Dr. Balwinder Kaur (Associate Professor) 
- Dr. Anurag Sankhian (Associate Professor) 
- Dr. Sanjeev Kumar (Associate Professor) 
- Dr. Sheojee Singh (Associate Professor) 
- Dr. Upasna Thapliyal (Assistant Professor) 
- Class Representatives of M.Ed., B.Ed. and PGDG & C


Dean


Principal

- CC: - College Website
- College Record
- NAAC

GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20-D,
CHANDIGARH

ACTION TAKEN REPORT

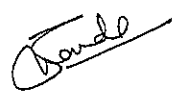
Dated 19.02.24

1. Classes of M.Ed. Semester IV & II, B.Ed. Semester IV & II, and PGDG& C Semester II have commenced as per the academic calendar, Panjab University, Chandigarh.
2. Time table for all the classes has already come into effect and classes have already started after semester end examination.
3. Academic calendar of the college has been uploaded on the College website and also displayed on the student notice board. The curricular and co-curricular activities are being conducted in accordance with the Academic Calendar.

Any Other

- IIQA for the purpose of upcoming NAAC inspection has been submitted. Various sub-committees are working on SSR.
- Pre-Internship of B.Ed. Semester II has started w.e.f. 19.02.2024.
- 68th Annual Athletic meet of the college was successfully organised on 15th-16th February, 2024.
- With regard to Separate reading space, organisation of Educational trip and sanitation related problems and other issues discussed in the meeting, suitable actions are being Taken by the concerned members.


Dean


Principal

CC: - College Website
- College Record
- NAAC