



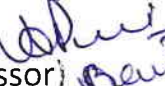



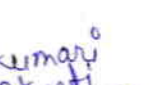
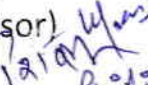
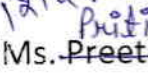

# GOVT.COLLEGE OF EDUCATION SECTOR 20 D, CHANDIGARH

Dated-27-01-23

## NOTICE

A meeting of curriculum Planning and Enrichment Committee is scheduled to be held on 28-01-2023 at 10:00 a.m. in the Dean's office to discuss various issues related to Curriculum Planning and Enrichment.


Members:

- 1-Dr.A.K.Srivastava (Dean) 
- 2.Dr. Mukhtiar Singh (Assistant professor)  27/1/23
- 3.Dr.Anjali puri (Associate professor)  27/1/23
- 4.Dr.Balwinder Kaur (Associate professor) 
- 5.Dr.Anurag Sankhian(Associate professor)  27.1.23
- \* 6.Dr.Sanjeev Kumar (Associate professor) 
- \* 7.Dr.Sheojee Singh (Associate professor) 
- 8.Dr Upasana (Assistant professor) 
9. President NSS (Mr. Shivam) 
10. President Cultural Society (Ms. Preeti) 

## AGENDA

- Smooth functioning of classes
- B.Ed. Section In-charge / overall In-charge
- Discussion of Time Table
- Engaging PGDG&C class
- Attendance in Curricular/ Co-Curricular activities
- M.Ed. Admission
- To review the Examination Attendance
- Any Other

\*Note: - Dr. Upasana will note down the minutes of meeting of curriculum committee

  
Dean 27/01/23

  
Principal

Government College of Education,  
Sector-20D, Chandigarh

# GOVT.COLLEGE OF EDUCATION SECTOR 20 D, CHANDIGARH

Dated-28-01-23

attendance

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Members:

- 1-Dr.A.K.Srivastava (Dean) *3* 28/1/23
- 2.Dr. Mukhtiar Singh (Assistant professor) *M.S.* 28/1/23
- 3.Dr.Anjali puri (Associate professor) *AN*
- 4.Dr. Balwinder Kaur (Associate professor) *BK*
- 5.Dr. Anurag Sankhian (Associate professor) *AN* 28.1.23
- 6.Dr. Sanjeev Kumar (Associate professor) *S.K.*
- 7.Dr. Sheojee Singh (Associate professor) *SS* 28/1/23
- 8.Dr Upasana (Assistant professor) *UP*
9. President NSS (Mr. Shivam) *Shivam*
10. President Cultural Society (Ms. Preeti) *Preeti*

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*3*  
Dean 28/01/23

*Chand*  
Principal 28/1/2023

Government College of Education,  
Sector-20D, Chandigarh

## GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20-D, CHANDIGARH

### Minutes of the Meeting

Dated 28.01.23

A meeting of Curriculum Enrichment Committee was held on 28.01.23 at 10.00 am in the Dean's office and was attended by the following :

1. Dr. Sapna Nanda (Principal & Chairperson)
2. Dr. A.K. Srivastava (Dean)
3. Dr. Mukhtiar Singh (Assistant Professor)
4. Dr. Anjali Puri (Associate Professor)
5. Dr. Balwinder Kaur (Associate Professor)
6. Dr. Anurag Sankhian (Associate Professor)
7. Dr. Sanjeev Kumar (Associate Professor)
8. Dr. Sheojee Singh (Associate Professor)
9. Dr. Upasna Thapliyal (Assistant Professor)
10. President NSS (Shivam Jha)
11. President Cultural Society (Ms. Preeti)

Dean of the college, Dr. A.K Srivastava initiated the meeting by welcoming Principal Madam, Dr. Sapna Nanda and other committee members. He then, enumerated the agendas before the committee for further discussion.

Following decisions were taken after agenda-wise discussion and deliberation

#### 1) Smooth functioning of the classes

Dr. Sapna Nanda raised concern about the ongoing classes of B.Ed/ semester IV students and she further informed that the exam duty of teachers (for Semester end exam of B.Ed. I semester) was rescheduled keeping in view the time table of B.Ed. semester IV. Thus, classes shall be running smoothly.

Dr. Sheojee Singh and Dr. Sanjeev Kumar suggested that there should be a proper monitoring mechanism to help in a smooth functioning of classes and academics should be focus. So, it was decided that Academic Coordination and Monitoring Committee which has already been formulated shall play an active role in establishing coordination between teachers and students so as there may be a smooth conduct of classes and for this purpose regular meetings should be conducted under the supervision of the Principal. Elected Class representatives will coordinate with Academic monitoring committee, the committee members are: - Dr. A.K.Srivastava(Dean),Dr.Balwinder Kaur,Dr.Anurag Sankhain ,Dr.Sanjeev Kumar, Students Representative of the session, Alumni -- Dr.Vandana Agarwal

#### 2) B.Ed. Section Incharges

Dr. Anurag Sankhian proposed that there is no need to have separate B.Ed incharges as the classes have switched to offline mode. It was decided that Academic Coordination and Monitoring Committee shall take the charge of supervision of B.Ed. programme and there shall be no separate B.Ed. Incharges. Some of the members Dr. A.K. Srivastava, Dr. Anjali Puri and Dr. Balwinder Kaur did not agree with the above proposal. Academic monitoring committee will e responsible for smooth functioning of classes..

#### 3) Discussion of Time Table

Principal Dr. Sapna Nanda raised the concern about the regularity of classes when the teachers are either on duty or on long leave. To this issue Dr. Anurag suggested that there may be a mutual exchange / adjustment of classes among the teachers teaching same subject with prior permission of the principal so that the students do not suffer and the syllabus be completed on time. Dr. Sheojee further suggested that a pool of resources consisting of teachers offering to take the classes ~~on~~ voluntarily be created for the above purpose. Dr. Balwinder proposed that the students of M.Ed IInd year may also be given the opportunity to interact with B.Ed students and give them exposure of teaching B.Ed.

#### 4) Engaging PGDG&C class

It was resolved that PGDG&C classes may be engaged in counselling B.Ed students. PGDG&C classes may be engaged in internship.

#### 5) Attendance in curricular / Co – curricular activities

It was decided in the meeting that the NSS Cell and Incharge Physical Education of the college will be monitoring the attendance and discipline of students during any curricular / co - curricular event and other activities organised in the college.

#### 6) M.Ed Admission

All committee members expressed their concern about the decline in the number of M.Ed Admissions. It was discussed that the high course fee was a significant factor for students not taking admission in the college and preferring other institutes as compared to our college. It was decided that a strong proposal be sent to the DHE demanding equivalence of M.Ed course fee with Panjab University and other private colleges of Chandigarh. Principal instructed Dr. Balwinder Kaur (M.Ed. Incharge) to take suitable action immediately.

#### 7) To review the examination attendance

Principal Dr.Sapna Nanda informed the members that two students of B.Ed semester 1 were not taking the final exams. One student Navjot Kaur was suffering from COVID 19 and the other student Garima was selected in Rashtrapati Bhawan as a tourist guide trainer for two months. Further decision in this regard shall be taken by the Principal.

#### Signatures of the Members of Curriculum Enrichment Committee:

Dr. Mukhtiar Singh

Dr. Balwinder Kaur

Dr. Sanjeev Kumar

President NSS (Shivam Jha)

Dr. Anjali Puri

Dr. Anurag Sankhian

Dr. Sheojee Singh

President Cultural Society (Ms. Preeti)

Dr. Upasna

  
Dean 28/01/23

  
Principal

**GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20-D, CHANDIGARH**

**Dated: 08-02-2023**

**ACTION TAKEN REPORT**

In pursuance of the decisions taken in the meeting of Curriculum Planning and Enrichment Committee under the chairmanship of the Principal on 28/01/2023, the following actions were taken

1. Formation of Academic Coordination and Monitoring Committee

**Action Taken:** Academic Coordination and Monitoring Committee was formed on 02.02.2023 as suggested in the previous meeting by the members.

2. Smooth Functioning of Classes

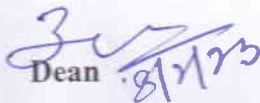
**Action Taken:** The Academic Coordination and Monitoring Committee will look into the smooth functioning of classes and shall coordinate with the Class representative of M.Ed, PGDG&C and B.Ed. regarding this. The Class representative may present their issues & concerns if any to the committee members.

3. Improvement of Teaching Learning process

**Action Taken:** The Academic Coordination and Monitoring Committee has come into action and held its meeting on 02.02.2023 in the Dean office. It was resolved that as per the needs of students, meeting shall be held time to time to assess teaching-learning in classes and student performance in exams.

4. M.Ed Admission

**Action Taken:** Due to lesser admission in M.Ed course it was decided that a proposal being sent to the higher authority for lowering the course fee in accordance with Panjab University and other private Colleges of Chandigarh. M.Ed incharge and admission clerk will correspond with authorities in this regard.

  
Dean 8/2/23

  
Principal 8/2/2023