










GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20D, CHANDIGARH

OFFICE ORDER

DATED: 27-07-2024

M.Ed. Admission Duties (Session 2024-2026)

Following staff members are assigned the M.Ed. Admission duty in the college. All members are informed that first counselling will be held on July 29, 2024.

S.No.	Committee/Duties	Name of the Members	Signature
01	Admission Committee and Eligibility Committee	1. Dr. Balwinder Kaur 2. Dr. Sheojee Singh 3. Dr. Lilu Ram	
02	Record committee (Soft and hard Copy)	1. Dr. Upasana 2. Mrs. Rekha	
04	Website Uploading of Notices, Discrepancies from time to time and Merit list	Dr. Suman Khokhar	
05	Admission and Fee Submission	Mr. Raj Kumar Mr. Diwan (Office) <i>Rajan</i>	
06	Providing required telephonic support regarding information to the students	Mrs. Ritika, Steno	
07	Refreshment	Mrs. Gurmeet Mrs. Urmil Mrs. Manpreet Kaur	  
08	Over all Assistance and Water Arrangement	Mrs. Rekha Rani	



Admission Incharge


Principal